



COUNTY ADMINISTRATOR
Website: jeffersoncountywi.gov

BEN WEHMEIER
County Administrator

MICHAEL LUCKEY
Assistant to the County
Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM
*REVISED 03-18-2024



TO: Editors
FROM: Ben Wehmeier, County Administrator
DATE: March 13, 2024
SUBJECT: JEFFERSON COUNTY Meetings – Week of March 18, 2024

Monday March 18, 2024	No scheduled county meetings		
Tuesday March 19, 2024	No scheduled county meetings		
Wednesday March 20, 2024	Land and Water Conservation Committee Bridges Federated Library Board Fair Advisory Board	8:30 a.m. 4:00 p.m. 7:00 p.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C1021, Jefferson Videoconference OR Bridges Library System Office 741 N Grand Ave, Suite 210, Waukesha Videoconference OR Workforce Development 874 Collins Rd, Rm 103, Jefferson
Thursday March 21, 2024	*HOME Consortium Board (agenda added) Zoning Board of Adjustment – Site Inspections Zoning Board of Adjustment – Public Hearing Planning and Zoning Committee – Public Hearing	10:00 a.m. 10:30 a.m. 1:00 p.m. 7:00 p.m.	Videoconference OR Waukesha County Admin Center 515 W. Moreland Blvd, Waukesha Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C1049, Jefferson Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C1049, Jefferson Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C2063, Jefferson
Friday March 22, 2024	Law Enforcement and Emergency Management Committee	8:30 a.m.	Videoconference OR Jefferson County Courthouse 311 S. Center Ave, C2003, Jefferson
Saturday March 23, 2024	No scheduled county meetings		
Sunday March 24, 2024	No scheduled county meetings		

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

County Board Supervisors attending meetings remotely shall have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Jefferson County Land & Water Conservation Committee Agenda
"Working Together to Protect & Enhance the Environment"

Jefferson County Courthouse ~ 311 S Center Ave, Rm C1021 ~ Jefferson, WI 53549

Wednesday, March 20, 2024 @ 8:30 am

Join Zoom Meeting ~ <https://us06web.zoom.us/j/81594414745>
Meeting ID: 815 9441 4745# ~ Dial by your location: +1 312 626 6799

Committee Members: Matt Foelker (Chair) (UW), Walt Christensen (Vice-Chair), Dan Herbst (UW), Cassie Richardson, Meg Turville-Heitz, Kirsten Jurcek (FSA), and Margaret Burlingham (PACE)

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the March Agenda
5. Approval of the February 21, 2024 Meeting Minutes
6. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Communications
 - Department of Agriculture, Trade & Consumer Protection (DATCP) March 2024 Report
8. Discussion on Natural Resources Conservation Service (NRCS) Report
9. Discussion on Departmental Updates
10. Discussion on Erosion Control and Post-Construction Stormwater Management Ordinances
11. Discussion and Possible Action on Ordinance Prohibiting Trespass on County-Owned Farmland
12. Discussion on Ground Penetrating Radar Work at the Potter's Field
13. Discussion on Producer-Led Groups: Jefferson County Soil Builders & Rock River Regenerative Graziers
14. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
15. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP
16. Discussion on Participation in the Fourth Grade Farm Tour
17. Discussion and Possible Action on Funding for Agricultural Conservation Easements
18. Discussion and Possible Action on Purchase of Agriculture Conservation Easement (PACE) Applications & Baseline Documentation
19. Review of the Monthly Financial Report (January)
20. Discussion on Items for the Next Agenda
 - Next Scheduled Meeting To Be Determined
21. Adjournment

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.



741 N. Grand Ave., #210
Waukesha, WI 53186

P 262.896.8080
W bridgeslibrarysystem.org

Regular Board Meeting

DATE: **Wednesday, March 20, 2024**
TIME: **4:00 p.m.**
PLACE: **Bridges Library System Office**
741 N. Grand Avenue, Suite 210
Waukesha, WI 53186

If you require a sign language interpreter, assistive listening devices, or other accommodations to participate in this meeting, please contact the Bridges Library System Office (262-896-8080) at least 72 hours in advance.

Join Zoom Meeting:

<https://us02web.zoom.us/j/84228866328?pwd=ekxGYnRrSzBqSnozYmlrUjErYUZYdz09>

Meeting ID: 842 2886 6328
Passcode: SJC31gdp

Dial by your location: 312-626-6799
Meeting ID: 842 2886 6328
Passcode: 42605499

This meeting will be open to the public at the Bridges Library System Office as well as virtually via Zoom. Those wishing to attend virtually may do so by using the link provided above, or by dialing in by telephone. If you wish to communicate in written format with the Board, send comments to the System Director at 741 N. Grand Ave., Waukesha, WI 53186 or bkennedy@bridgeslibrarysystem.org

AGENDA

1. Call to order
2. Introductions
3. Comments from the public
4. Correspondence
5. Approve minutes of February 21, 2024 meeting - Action
6. Approve payment of monthly invoices - Action
7. Review financial reports for December 31, 2023, and February 2024 - Action
8. Reports: Director, Staff, APL, Resource Library
9. Bridges Library System 2023 state annual report - Action
10. SEWI Regional Youth Services Workshop agreement - Action
11. System Director 2024 goals status report - Discussion
12. Library Memory Project promotional video - Discussion
13. Confirmation of next meeting: Wednesday, April 17, 2024, at 4 p.m. at Irvin L. Young Memorial Library in Whitewater
14. Adjournment

Serving the libraries of Waukesha and Jefferson Counties

OUR MISSION: Improving member libraries through leadership, collaboration, & support

Fair Advisory Board

AGENDA

Videoconference or

Workforce Development Center
874 Collins Road
Jefferson, WI 53549

Wednesday, March 20, 2024
7:00 p.m.

Fair Advisory Board Members

Kylene Anderson, Curt Backlund, Lindsay Baneck, Joy Brattlie, Jeremy Chwala, Kevin Doherty, Robert Ganzow, Brad Gefvert, LaVern Georgson, Angie Greving, Jessica Hansen, Ryan Isaacsen, Tom Kohls, Leah Mindemann, Hope Oostdik, Carie Pellmann, Heather Reu, Jim Schroeder, Gary Skalitzky, Kim Turner

1. Call to Order
2. Roll Call
3. Certification of compliance to Open Meetings
4. Review and approve Minutes from February 21, 2024
5. Public Comment
6. Update on Fair Staff
7. Review of March 14th Fair Park Committee meeting
8. Review of Fair Week Decisions & Contracts
 1. Items already determined with signed agreements/finalized
 2. Items already determined but not yet signed/not yet finalized
 3. Items not yet determined but discussed
 4. Items not yet determined and not yet discussed
9. Reports/Updates on Functional Areas
10. Next Meeting
11. Adjourn

Join Zoom Meeting

<https://us06web.zoom.us/j/87697754337?pwd=cnVKMzd0TkZFY3RPRHpxMW5kTGxVdz09>

Meeting ID: 876 9775 4337

Passcode: Meet2022

Dial by your location: 1 312 626 6799

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.



Waukesha County CDBG Program
Program Administrator
515 W. Moreland Blvd.
Waukesha, WI 53188
1.262.896.3370 (direct)
1.262.896.8510 (fax)

**The HOME Consortium
Board of Directors Meeting
Thursday, March 21, 2024 at 10:00 A.M.**

This meeting will be held in person in room AC326 of the Waukesha County Administration Center, 515 W. Moreland Blvd., Waukesha, WI 53188.

The meeting can also be accessed via the Microsoft Teams application and will be open to the public. Interested members of the public are encouraged to participate in the meeting via telephone:

To join the meeting:

- Dial 414-435-2078

Enter the Access Code **298 993 077#**

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approval of the Minutes from the February 15, 2024 Board Meeting
4. Approval of the Minutes from the February 28, 2024 Non-Congregate Shelter Development Committee Meeting
5. Public/Staff Comment
6. Financial Status Report
7. HOME ARP Non-Congregate Shelter Application—Family Promise of Waukesha County
8. 2023 CAPER
9. Adjournment

The next HOME Board meeting is scheduled for Thursday, April 18, 2024

All agenda items are potentially actionable

In accordance with the Americans with Disabilities Act, persons requiring any means of handicap accessibility for this meeting must contact Kristin Silva at 896-3370 (FAX 896-8510) at least 48 hours prior to meeting.

JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT

Dale Weis, Chair; Janet Sayre Hoeft, Joann Larson

The Board of Adjustment will meet on **Thursday, March 21, 2024, at 10:30 a.m.** Members of the public may attend at the Jefferson County Courthouse, Room C1049, 311 S Center Ave, Jefferson, WI

The Board of Adjustment will leave for site inspections from Room C1049 at 10:45 a.m.

Petitioners or their representatives must be in attendance for the public hearing at 1:00 p.m. in Courthouse Room C1049. Petitioners and other members of the public may attend the meeting virtually by following these instructions if they choose not to attend in person:

Register in advance for this meeting:

<https://us06web.zoom.us/j/88432018141?pwd=RjNkakh5YnROYzd5UDBOMXNEY05HUT09>

Meeting ID 884 3201 8141

Passcode Zoning

After registering, you will receive a confirmation email containing information about joining the meeting

1. Call to Order-Jefferson County Courthouse Room C1049
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of the Agenda
5. Approval of December 14, 2023, Meeting Minutes
6. Communications
7. Public Comment
8. Site Inspection – Beginning at 10:45 a.m. and Leaving from Courthouse Room C1049

V1735-24 & V1736-24 – Bob Morrone (Huxhold Builders)/Lewis & Carin M Knapp property, W3023 Gopher Hill Road, Town of Watertown, PIN 032-0815-1112-000

9. Public Hearing Beginning at 1:00 p.m. in Courthouse Room C1049
10. Explanation of Process by Committee Chair

NOTICE OF PUBLIC HEARING

JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT

NOTICE IS HEREBY GIVEN that the Jefferson County Zoning Board of Adjustment will conduct a public hearing at 1:00 p.m. on Thursday, March 21, 2024, in the Jefferson County Courthouse Room C1049. Matters to be heard are applications for variance from terms of the Jefferson County Zoning Ordinance. An AREA VARIANCE is a modification to a dimensional, physical, locational requirement such as the setback, frontage, height, bulk, or density restriction for a structure that is granted by the board of adjustment. A USE VARIANCE is an authorization by the board of adjustment to allow the use of land for a purpose that is otherwise not allowed or is prohibited by the applicable zoning ordinance. No variance may be granted which would have the effect of allowing a use of land or property which would violate state laws or administrative rules. Subject to the above limitations, a petitioner for an AREA VARIANCE bears the burden of proving “unnecessary hardship,” by demonstrating that 1) strict compliance with the zoning ordinance would unreasonably prevent the petitioner from using the property for a permitted purpose, or 2) would render conformity with the zoning ordinance unnecessarily burdensome. A petitioner for a USE VARIANCE bears the burden of proving that 3) strict compliance with the zoning ordinance would leave the property owner with no reasonable use of the property in the absence of a variance. Variances may be granted to allow the spirit of the ordinance to be observed, substantial justice to be accomplished and the public interest not violated. **PETITIONERS, OR THEIR**

REPRESENTATIVES, SHALL BE PRESENT. There may be site inspections prior to public hearing which any interested parties may attend; discussion and possible action may occur after public hearing on the following:

V1735-24 – Bob Morrone (Huxhold Builders)/Lewis & Carin M Knapp: Variance from Sec. 11.07(d) of the Jefferson County Ordinance to allow a house at less than the required road setbacks from Gopher Hill Road and State Road 16. The site is in the Town of Ixonia in an R-2 Residential Zone at W3023 Gopher Hill Road on PIN 032-0815-1112-000.

V1736-24 – Bob Morrone (Huxhold Builders)/Lewis & Carin M Knapp: Variance from Sec. 11.07(d) of the Jefferson County Ordinance to allow a detached garage at less than the required road setbacks from Gopher Hill Road and State Road 16. The site is in the Town of Ixonia in an R-2 Residential Zone at W3023 Gopher Hill Road on PIN 032-0815-1112-000.

11. Discussion and Possible Action on Above Petitions

12. Adjourn

JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so appropriate arrangements can be made. A digital recording of the meeting will be available in the Zoning Department upon request.

Additional information on Zoning can be found at www.jeffersoncountywi.gov

NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE

George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker; Cassie Richardson

SUBJECT: Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits
DATE: Thursday, March 21, 2024
TIME: 7:00 p.m. (Doors will open at 6:30)

PLACE: **JEFFERSON COUNTY COURTHOUSE, ROOM C2063**
311 S. CENTER AVE, JEFFERSON, WI 53549
OR Via Zoom Videoconference

PETITIONERS OR MEMBERS OF THE PUBLIC MAY ATTEND THE MEETING VIRTUALLY BY FOLLOWING THESE INSTRUCTIONS IF THEY CHOOSE NOT TO ATTEND IN PERSON:

You are invited to a Zoom meeting.
When: March 21, 2024, at 07:00 PM Central Time (US and Canada)
Meeting ID: 957 3344 0565
Passcode: Zoning

Register in advance for this meeting:

<https://zoom.us/j/95733440565?pwd=eHZRbHZXWXhlUnlKdkhtOXhoTmtNZz09>

After registering, you will receive a confirmation email containing information about joining the meeting.

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Approval of Agenda
5. Explanation of Public Hearing Process by Committee Chair
6. Public Hearing

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, March 21, 2024, in Room C2063 of the Jefferson County Courthouse, Jefferson, Wisconsin. Members of the public will be allowed to be heard regarding any petition under consideration by the Planning and Zoning Committee. **PETITIONERS, OR THEIR REPRESENTATIVES SHALL BE PRESENT EITHER IN PERSON OR VIA ZOOM.** Matters to be heard are petitions to amend the official zoning map and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files, which include staff finding of fact, are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, except holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

DECISIONS ON THE CONDITIONAL USES ONLY WILL BE MADE ON MARCH 25, 2024
DECISIONS ON THE REZONINGS WILL BE MADE ON APRIL 16, 2024

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL/RURAL BUSINESS WITH
CONDITIONAL USE**

R4521A-24 & CU2120-24 – Nick Klein/Michael L Klein: Rezone to create a 1.1-ac A-2 zone to allow for storage of business equipment from part of PIN 008-0715-3644-000 (33.411 Ac) located at **N4922 S Farmington Rd** in the Town of Farmington. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

R4522A-24 & CU2121-24 - Rick Jaeger/St Paul's Evangelical Lutheran Church/Lawrence T & Donna Schueler Finley Trust: Rezone part of PIN 012-0816-0824-000 (30.314 Ac) and all of PIN 012-0816-0824-003 (2.741 Ac) and combine with all of PIN 012-0816-0824-001 (3.00 Ac) to create a 7.275-ac A-2 zone to allow for a playground area for the existing school located at **W1956 Gopher Hill Rd** in the Town of Ixonia. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

R4523A-24 & CU2122-24 – Al Genz/Greg & Kristie Melcher: Rezone to create a 5-ac A-2 zone to allow for storage of business equipment and materials with an office from part of PIN 032-0815-2643-001 (15.557 Ac) located off **D Ln** in the Town of Watertown. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL AND TO N,
NATURAL RESOURCES**

R4524A-24 – Joel K & Robin K Lenz Trust: Rezone to create (2) 1-ac A-3 residential building sites from part of PIN 014-0614-0622-000 (16.122 Ac) located **directly north of N4862 County Road G** in the Town of Jefferson. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4525A-24 – Joel K & Robin K Lenz Trust: Rezone to create a 4-ac A-3 lot around the existing home and buildings from part of PIN 014-0614-0622-000 (16.122 Ac) and all of PIN 022-0613-0111-001 (0.83 Ac) located at **N4862 County Road G** in the Town of Jefferson. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4531A-24 – Joel K & Robin K Lenz Trust: Rezone to create a 1.3-ac A-3 lot around the existing home and buildings from part of PIN 022-0613-0111-000 (36.38 Ac) and all of PIN 014-0614-0622-001 (1.56 Ac) located at **N4881 County Road G** in the Town of Oakland. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4526A-24 – Troy A & Lindsey C Kjendlie: Rezone to create a 2.462-ac A-3 zone around the existing home and buildings from part of PIN 018-0713-3221-000 (5 Ac) and PIN 018-0713-3221-001 (33.732 Ac) located at **W9122 London Rd** in the Town of Lake Mills. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4527A-24 – Mary Seurer/Gertrude A Moss Trust: Rezone to create (2) 1-ac A-3 residential building sites from part of PIN 020-0814-2442-000 (25.236 Ac) located **off Reichart Ln** in the Town of Milford. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4528A-24 – Mary Seurer/Gertrude A Moss Trust: Rezone to create a 6.745-ac Natural Resources lot from part of PIN 020-0814-2424-000 (24.531 Ac) located **off Reichart Ln** in the Town of Milford. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

R4529A-24 – Mary Seurer/Gertrude A Moss Trust: Rezone to create a 1-ac A-3 residential building site from part of PIN 032-0815-1944-000 (23.785 Ac) located **directly south of N8188 County Road Y** in the Town of Watertown. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4530A-24 – Rosy-Lane Holsteins LLC: Rezone to create a 1.5-ac A-3 zone around the existing home and buildings from part of PIN 032-0815-2114-000 (16.00 Ac) located at **N8369 County Road X** in the Town of Watertown. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

7. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.

LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

AGENDA

Jefferson County Courthouse
311 S. Center Ave, C2003, Jefferson
March 22, 2024 @ 8:30 a.m.

Join Zoom Meeting

<https://zoom.us/j/94221327017?pwd=Q3Y4RzB4NW1XZ0RETXh0emN5eVBUZz09>

Meeting ID: 942 2132 7017

Passcode: Law

Dial by your location

- +1 312 626 6799 US (Chicago)

DWAYNE MORRIS; DAVID DRAYNA; BRANDON WHITE; MARY ROBERTS; KARL ZARLING

1. Call to order
2. Roll call
3. Certification of compliance with open meetings law
4. Approval of the agenda
5. Public comment – (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Approval of the February 23, 2024 meeting minutes
7. Communications
8. Grants – Update of ongoing or new grants
9. Proclamation of Public Safety Telecommunications Week – April 14– 20, 2024
10. Proclamation of Law Enforcement Memorial Week – May 12– 18, 2024
11. Grants – Update of ongoing or new grants
12. Report from the Sheriff
13. Update on Communications Project
14. Review monthly bills and financial items (December-Final, January) and Report on the budget
15. Review monthly jail and patrol activity reports
16. Discussion and possible action on approving jail assessment fund purchases
17. Discussion on potential items for the April 26, 2024 meeting agenda (Emergency Management)
18. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.